



Procedural Changes to comply with
“Interim Guidance for COVID-19” issued June 8, 2020

1. A health screening assessment (temperature check and questions) will be conducted daily for all staff, visitors and children when entering the center.
2. Anyone (excluding enrolled children) entering the building MUST wear a face covering. Staff must always wear their face coverings, including when outdoors with children. Only exception is when alone in a room.
3. Parents are asked to drop children off at the door of the classroom and avoid entering the classroom. If we are staffed appropriately, children may be accepted at the front door. Parents must check with staff, as this may not always be a possibility.
4. No visitors to center except as necessary. Therapists, Dance, Computer, Soccer, etc. are postponed until further notice.
5. Enhanced cleaning of common areas - All high-touch points (keypad, doorknobs and handles, etc.) will be disinfected with greater frequency throughout the day.
6. Each classroom has a cleaning/disinfectant log that they update each day and hand in each week. This specifies frequencies for wiping down classroom door handles, toilet seats/diaper pads, tables/counters, tablets, etc. after each use.
7. All drinking fountains in the centers are shut down.
8. No family style dining - Staff will serve food with gloves. Children will not participate in self-serving.
9. Staff will avoid visiting other classrooms and walking around the center with children. Every effort will be made to limit the number of teachers in classrooms.
10. Markings will be placed six feet apart in areas that could require individuals to wait. Individuals are asked to respect the markings and wait behind them.
11. Staff lounge; if social distancing is not able to be practiced (at least 6 ft apart) then the lounge will be limited to 1 person at a time OR other areas may be utilized (offices, conference rooms, unused classrooms). These areas will be cleaned after each individual use by the person who has last used it.
12. Playground and centrum equipment, toys, and strollers must be sanitized after each use by a group of children.
13. Care-a-lot's DOH COVID-19 safety plan is posted at each center for review.
14. Care-a-lot's designated COVID-19 liaison is Shannon Rynkiewicz (shannon@carealotcc.com). She is responsible for ensuring our centers comply with any new updates that are posted by the CDS, DOH or OCFS.